

STMAA BOARD MEETING MINUTES DECEMBER 3, 2007

The meeting was called to order at 7:10pm by President Jon Reinke at the STHS Library. In attendance were Jon Reinke, Mike Murphy, Keith Swenson, Richard Pettit, Elizabeth Heyenga, and Coleen Bolton.

Minutes

The minutes from the last meeting were reviewed and approved by Jon.

Committee Reports

Band director: Julie was not here, so there was no report.

President's report

The L.A. trip went well. The kids had a good time, and the trip was successful.

Fundraising

The Barnes and Noble fundraiser this weekend, there was little promotion, so not sure it went well. We were not able to get a band there as planned. The coffee sale went well and the order will be placed this week. There were \$5000.00 total sales, and the band (STMAA) gets half. Rick does not yet have a breakdown of non-marching band vs. other bands participation. There was a discussion regarding a possibility of 'point' fundraising, where you get 'points' depending on how many hours you worked and these points would count toward your 'fair share' of participating (volunteering) with the band.

Historian

Mike is waiting for the Santa Teresa Times to come out and see if the L.A. trip was mentioned. He sent them photos from the event.

Volunteer hub

No new report. Jon will start setting up for the carnival. Jon wants to personally sent thank you cards to those who volunteered.

Treasurer

There is \$15k in the bank, however only \$369 is the bands. The coupon book sales totaled \$11k. There is still over \$8200 in outstanding marching band fees, and some parents have set up payment plans. Sadly there are still a dozen or so students that have not paid a dime in fees. We have earned \$570 in restaurant income so far. Have not heard yet from Baja Fresh or Chevys to see what was earned. There was a discussion of 'fee scholarships' for those who cannot pay, however, it will need district support.

New Business

Banquet

Currently there is no committee, however, the location is same as last year, scheduled for January 11. Jon mentioned he will contact several band parents to begin organizing this event.

Fundraising plans

No current plans for any new fundraising this year. See's candy fundraising did not materialize this year, as it would be difficult to do See's and coffee sales at the same time. Elizabeth mentioned selling coffee and cookies after the winter concert. Jon said he would ask Julie about this. Jon mentioned the future possibility of donations to the new theater, maybe in the form of plaques. This will be discussed at the next meeting.

Carnival

The carnival must be successful. The band should benefit as there will be the boutique organized by STOPS. We need to get a schedule from the carnival people as to other locations you can use your tickets, if you do not use them at the carnival, such as the county fair. There is a need to publicize the event at middle schools, maybe work with the band teachers there to advertise our event.

Performing Arts Yearbook

Jon and Keith have found on-line services that we could use to organize the yearbook and could be published for a small fee, such as \$13 for soft cover or \$25 for hard cover. These are do-it-yourself sites where we could do the book ourselves. We still need kids to use the template provided and organize it, with an adult editor.

Future planning

A planning calendar needs to be set up and a budget process in place. There should have been an 'end to end' review of the budget done after the first competition. There is a greater need to know how the finances are. There is a need for a 'fudge factor' in the budget. There is a need to set a procedure manual for future use, and Jon said he will work on this prior to his departure. The procedures will include responsibilities of the officers and what needs to be done and when. We need to start recruiting officers for next year, and Jon mentioned he may say something at the banquet.

By-laws

Jon mentioned the by-laws are confusing, and we have not generally gone by the rules in electing officers. I mentioned I do not even know where the by-laws are and have not read them. I mentioned there should be a by-law committee set up every other year to review and make changes, with board voting for approval of changes.

The meeting was adjourned at 9pm.

Respectfully submitted,

Coleen Bolton, Secretary